

**AGENDA**  
**LEISURE AND COMMUNITY POLICY**  
**DEVELOPMENT AND REVIEW PANEL**

**Date:** Wednesday, 7 September 2016

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor Ms S Pankhurst (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford  
M J Ford, JP  
Mrs C L A Hockley  
D L Steadman  
Mrs K K Trott

**Deputies:** G Fazackarley  
R H Price, JP



**1. Apologies for Absence**

**2. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 27 July 2016.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures or Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Long Acre Skate Park - Petition**

To consider a petition of over 100 signatures which has been submitted to the Council, requesting a Skate Park at Long Acres in Park Gate.

**7. Members Tour - Leisure & Community Facilities**

An open discussion between the Panel and other Members following the tour of the boroughs leisure and community facilities, which is to take place prior to the meeting.

**8. Community Grant Awards**

To receive a presentation from the Head of Leisure and Environmental Services on the Community Grant Awards.

**9. Westbury Manor Museum Re-Modelling - Verbal Update**

To receive a verbal update from the Head of Leisure and Environmental Services on the Westbury Manor Re-Modelling.

**10. Review of Work Programme (Pages 5 - 8)**

To consider a report by the Director of Operations which reviews the Panel's proposed Work Programme for 2016/17.

P GRIMWOOD  
Chief Executive Officer  
Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
30 August 2016

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**



# FAREHAM

BOROUGH COUNCIL

**Minutes of the  
Leisure and Community Policy  
Development and Review Panel  
(to be confirmed at the next meeting)**

**Date:** Wednesday, 27 July 2016

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor Ms S Pankhurst (Chairman)

(Vice-Chairman)

**Councillors:** Mrs S M Bayford, G Fazackarley (deputising for Mrs L E Clubley), M J Ford, JP, D L Steadman and Mrs K K Trott

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillors Mrs L E Clubley and Mrs C L A Hockley.

**2. MINUTES**

It was AGREED that the minutes of the Leisure and Community Policy Development and Review Panel held on the 01 June 2016 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements received at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. CITIZENS ADVICE BUREAU - PRESENTATION**

The Panel received a presentation by Bidy Mayo, Operations Manager and Deborah Stringfellow, Chair of Trustees on the services provided by the Citizens Advice Fareham, formerly known as the Fareham Citizens Advice Bureau.

The presentation gave a detailed overview of everything Citizens Advice Fareham does to support its clients within the Fareham area including advice with; housing, welfare, pensions, immigration and employment to name but a few.

Members were also advised on the work they have done since they last addressed the Panel in early 2015 to increase networking with the introduction of a Facebook, Twitter and a WebChat service that has recently gone live.

The Panel suggested various ways that the Citizens Advice Fareham could look to improve their outreach within the Borough such as 'advice on tour' tour buses and talks at local groups to help raise awareness of the services offered and to highlight to the public that they are a registered charity.

It was AGREED that, Bidy Mayo and Deborah Stringfellow be thanked for their informative presentation.

## **7. HOLLY HILL LEISURE CENTRE PROGRESS REPORT - PRESENTATION**

The Panel received a presentation from the Property Development Officer updating them through a series of images on the progress of the new Holly Hill Leisure Centre which is on schedule to open in September.

Members were advised that there has been a great uptake on memberships already with large numbers attending the onsite sales office to join.

It was AGREED that the content of the presentation be noted.

## **8. REVIEW OF WORK PROGRAMME**

The Panel considered a report by the Head of Leisure and Environmental Services which reviewed the Work Programme for 2016/17.

The Head of Leisure and Environmental Services advised of some changes to the work programme including; moving the Open Spaces Improvements Programme to the November meeting to link in with the Cams Alders Vision presentation and also to add an item, Community Grant Awards to the September meeting to update Members on the community funding awards and the available grant budget going forward.

It was AGREED that:-

- (a) the Open Spaces Improvements Programme be moved to the November meeting,
- (b) the Community Grant Awards item be added to the September meeting;  
and
- (c) the Panel note the contents of the report.

(The meeting started at 6.00 pm  
and ended at 7.00 pm).





**FAREHAM**  
BOROUGH COUNCIL

**Report to  
Leisure and Community Policy  
Development and Review Panel**

**Date**            **07 September 2016**

**Report of:**     **Director of Operations**

**Subject:**       **REVIEW OF THE WORK PROGRAMME 2016/17**

**SUMMARY**

At its meeting on 27 July 2016, the Leisure and Community Policy Development and Review Panel agreed the Work Programme for 2016/17.

**RECOMMENDATION**

Members are now invited to review the Work Programme for the year 2016/17 as set out in appendix A.

## **INTRODUCTION**

1. At the last meeting of the Panel on 27 July 2016, members agreed a Work Programme for 2015/16, attached at Appendix A.

## **REVISIONS TO THE WORK PROGRAMME FOR 2016/17**

2. The Panel is asked to note the following revisions to the work programme:-
  - i. the Open Spaces Improvement Programme has moved to the November meeting; and
  - ii. two items have been added to the September meeting Community Grant Awards and Long Acre Skate park – Petition.

## **RISK ASSESSMENT**

3. There are no significant risk considerations in relation to this report

## **CONCLUSION**

4. The Panel is now invited to review and agree the Work Programme for 2016/17, as set out in Appendix A.

### **Background Papers:**

None

### **Reference Papers:**

Leisure and Community Policy Development and Review Panel – 27 July 2016 - Minutes

### **Enquiries:**

For further information on this report please contact Mark Bowler. (Ext 4420)

**APPENDIX A**

**LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL  
WORK PROGRAMME FOR 2016/17**

| <u><b>MEETING DATES FOR 2016/17</b></u> |  |
|---|--|
| 01 June 2016                            | <ul style="list-style-type: none"> <li>• Review of Work Programme 2016/17</li> <li>• Overview of Leisure and Community Portfolio - Presentation</li> <li>• Westbury Manor Museum - Presentation</li> </ul>   |
| 27 July 2016                            | <ul style="list-style-type: none"> <li>• Review of Work Programme 2016/17</li> <li>• Holly Hill Leisure Centre Progress Report – Presentation</li> <li>• Citizens Advice Bureau - Presentation</li> </ul>  |
| 7 September 2016                        | <ul style="list-style-type: none"> <li>• Review of Work Programme 2016/17</li> <li>• Long Acre Skate Park - Petition</li> <li>• Members Tour – Leisure &amp; Community Facilities</li> <li>• Community Grant Awards</li> <li>• Westbury Manor Museum Re-Modelling – Verbal Update</li> </ul> |
| 09 November 2016                        | <ul style="list-style-type: none"> <li>• Review of Work Programme 2016/17</li> <li>• Open Spaces Improvement Programme</li> <li>• Cams Alders Vision – Presentation</li> <li>• Leisure Events Programme</li> </ul>   |
| 18 January 2017                         | <ul style="list-style-type: none"> <li>• Preliminary Overall Review of Work Programme 2016/17 and Draft Work Programme 2017/18.</li> <li>• Y-Services – Overview of Services in the Borough</li> <li>• Play Area Improvement</li> </ul>  |
| 01 March 2017                           | <ul style="list-style-type: none"> <li>• Final Review of Work Programme 2016/17 and Draft 2017/18 Work Programme.</li> <li>• Fareham Leisure Centre Performance Review</li> <li>• Presentation by One Community</li> </ul>   |

